4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural development and maintenance plan of the College is participative and highly transparent in nature. The Departments, officers-in-charge of various facilities, and individual faculty members are encouraged to submit their proposals for infrastructure development, upgradation & maintenance of existing infrastructure etc. every year. The members of the Staff Council make necessary suggestions in this regard. The Staff Council constitutes committees to prepare proposals to be submitted to funding agencies such as UGC, DST, UBCHEA, etc. These committees consider the requests received from stakeholders and prepare proposals. Besides, the College has a Works Committee - consisting of Principal, Manager, Bursar and a work superintend and two selected teachers - to plan and supervise the civil works of the College. This Committee meets periodically to plan the infrastructure development and maintenance, and submits its report/ recommendations to the Governing Board (GB) of the College, for approval. The works committee implements the work based on approval by the GB. Where funds are not currently budgeted, the GB proposes the estimate for the next Annual budget of the College. Major civil works such as construction of new buildings, are supervised by committees constituted by the GB.

There are separate committees to undertake purchases made from UGC / RUSA funds. Purchases, stocks and other such transactions are done only by inviting quotations/tenders as per the guidelines of the Government, and accounts are audited by approved chartered accountants • System administrator for service and maintenance of computers • Expert committee for maintaining and updating College website • Heads of the Departments maintain stock register • Librarian is assisted by the Library committee • Campus Beautification committee to oversee natural vegetation