



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

UNION CHRISTIAN COLLEGE, ALUVA

- Name of the Head of the institution **Dr. M. I. Punnoose**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04842609194**
- Mobile no **8281811703**
- Registered e-mail **iqac@uccollege.edu.in**
- Alternate e-mail **iqac.ucc@gmail.com**
- Address **Union Christian College, Aluva,
P.O Box No 5, UCC Post**
- City/Town **Ernakulam**
- State/UT **Kerala**
- Pin Code **683102**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Mahatma Gandhi University
Kottayam**
- Name of the IQAC Coordinator **Dr. Manju M George**
- Phone No. **04842967703**
- Alternate phone No. **9778291520**
- Mobile **9496106863**
- IQAC e-mail address **iqac@uccollege.edu.in**
- Alternate Email address **iqac.ucc@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://iqac.uccollege.edu.in/aqar/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://iqac.uccollege.edu.in/documents/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.45	2017	30/10/2017	29/10/2022
Cycle 3	A	3.35	2011	27/03/2011	26/03/2011
Cycle 2	B++	81.8	2005	20/05/2005	19/05/2010
Cycle 1	Five Star	81.0	1999	29/04/1999	28/04/2004

6. Date of Establishment of IQAC

20/06/1994

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	RUSA-2	MOE, Govt. of India	2021, 03	50.00 Lakhs
Department	SERB	Department of Science and Technology	2020, 2022-23	10.25 Lakhs
Faculty	DST	Department of Science and Technology	2022-23	40.1 lakhs
Faculty	KSCSTE	Govt. of Kerala	2022-23	16.1 Lakhs

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **9**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Students Orientation for First Year Undergraduate and Post Graduate Classes

Participating in MHRD Programmes like AISHE and NIRF, KIRF, Kerala State Higher Education Council Survey

Departmental Perspectives and Future Plans for the next 20 years

Teachers Orientation on NAAC- Revised Accreditation Frame Work and preparation for Fifth cycle preparation

NAAC- Accreditation Work and preparation for Fifth cycle preparation

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Curriculum	The curriculum for UG revised in 2017 and PG in 2019 by Mahatma Gandhi University, Kottayam and is being implemented: The institution being affiliated to Mahatma Gandhi University, Kottayam, the college implements the UG and PG curricula prescribed by the University. The syllabi are discussed at different academic levels at the college and effective delivery plans are charted out by the various departments.
Teaching and Learning Based Education	All the Students enrolled this year (UG and PG) to be given training in ICT enabled learning. All teachers are to continue using ICT in classes. Methodologies of learning to be imparted to students through mentorship programme (1:20 ratio). Feedback on teaching learning to be collected from students and parents.
Research, Innovation and Extension	Union Christian College has eight different research projects successfully running during 2022-23 funded by central and state government agencies like, RUSA, Kerala State Centre

	<p>for Science, Technology and Environment , Department of Science and Technology - Science and Engineering Research Board (SERB) with the total research grant amounting up to Rs.68 lakhs.</p>
<p>Infrastructure and Learning Resources</p>	<p>Infrastructure : ICT Class rooms, Renovation of Seminar Halls, Sufficient enhancement in internet speed. Maintenance and renovation of classrooms. Renovation of Playgrounds. Learning Resource: Conversion of study materials into audio format to help visually challenged students</p>
<p>Student Support and Progression</p>	<p>NSS and NCC Activities, Student Associations: Placement Cell: Career Counselling and Placement</p>
<p>Governance and Leadership</p>	<p>Selection of Eight faculty members of the Inter Church Fellowship to Standing Council, the apex administrative body of the College for a period of three years on rotational basis. Establishment of Dean's Council consisting of Academic, Administrative and Student deans. Participation of teachers in administrative functions like Bursarship (Finance Officer), Works Superintendent for regular maintenance of the college infrastructure facilities, Students' Hostel Wardenship</p>
<p>Institutional Values and Best Practices</p>	<p>Health assessment of students by Physical education department immediately after the semester commences. Transparency in admission process(management). Appointment of teachers on the basis of pure merit.</p>

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Board	17/07/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. M. I. Punnoose
• Designation	Principal
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11. Significant contributions made by IQAC during the current year (maximum five bullets)				
Students Orientation for First Year Undergraduate and Post				

Graduate Classes
Participating in MHRD Programmes like AISHE and NIRF, KIRF, Kerala State Higher Education Council Survey
Departmental Perspectives and Future Plans for the next 20 years
Teachers Orientation on NAAC- Revised Accreditation Frame Work and preparation for Fifth cycle preparation
NAAC- Accreditation Work and preparation for Fifth cycle preparation
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Curriculum</p>	<p>The curriculum for UG revised in 2017 and PG in 2019 by Mahatma Gandhi University, Kottayam and is being implemented: The institution being affiliated to Mahatma Gandhi University, Kottayam, the college implements the UG and PG curricula prescribed by the University. The syllabi are discussed at different academic levels at the college and effective delivery plans are charted out by the various departments.</p>
<p style="text-align: center;">Teaching and Learning Based Education</p>	<p>All the Students enrolled this year (UG and PG) to be given training in ICT enabled learning. All teachers are to continue using ICT in classes. Methodologies of learning to be imparted to students through mentorship programme (1:20 ratio). Feedback on teaching learning to be collected from students and parents.</p>
<p style="text-align: center;">Research, Innovation and Extension</p>	<p>Union Christian College has eight different research projects successfully running during 2022-23 funded by central and state government agencies like, RUSA, Kerala State Centre for Science, Technology and Environment , Department of Science and Technology - Science and Engineering Research Board (SERB) with the total research grant amounting up to Rs.68 lakhs.</p>
<p style="text-align: center;">Infrastructure and Learning Resources</p>	<p>Infrastructure : ICT Class rooms, Renovation of Seminar</p>

	<p>Halls, Sufficient enhancement in internet speed. Maintenance and renovation of classrooms. Renovation of Playgrounds. Learning Resource: Conversion of study materials into audio format to help visually challenged students</p>
Student Support and Progression	NSS and NCC Activities, Student Associations: Placement Cell: Career Counselling and Placement
Governance and Leadership	<p>Selection of Eight faculty members of the Inter Church Fellowship to Standing Council, the apex administrative body of the College for a period of three years on rotational basis. Establishment of Dean's Council consisting of Academic, Administrative and Student deans. Participation of teachers in administrative functions like Bursarship (Finance Officer), Works Superintendent for regular maintenance of the college infrastructure facilities, Students' Hostel Wardenship</p>
Institutional Values and Best Practices	<p>Health assessment of students by Physical education department immediately after the semester commences. Transparency in admission process (management). Appointment of teachers on the basis of pure merit.</p>
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<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Board	17/07/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	01/03/2024

15. Multidisciplinary / interdisciplinary

Union Christian College has always maintained an eagerness to develop interdisciplinary and multidisciplinary courses which combine content, theory, methodology and praxis which engender perspectives relevant to the contemporary life-world. This approach makes possible a flexibility to opt for subjects from the sciences and the humanities and also learn fine arts and sports. This will give students a wider spectrum of subjects to choose from without any constriction. It is felt that such an approach will kindle the following: intellectual curiosity, critical thought processes, leadership and teamwork skills, an ethics of commitment and a sensitive empathy to one's sociocultural environment. It allows the students to learn and explore subjects from various disciplines without being limited to a particular curriculum. In the Future, the college is planning to introduce Four-year Multidisciplinary Graduate Programmes in the coming academic years, along with Vocational Certificate and Diploma Courses. Accordingly, the Choice Based Credit System (CBCS) will be revised to integrate such an innovation and flexibility

16. Academic bank of credits (ABC):

ABC allows the students multiple entry and exit options. It enables students' mobility across Higher Education Institutions. The college's modus operandi is open to accommodate and implement the principle of distributed and flexible teaching-learning that allows a student to learn as per his/her convenience; there is a leeway to drop education midway and subsequently pick it up again as per their choice and convenience. The college is willing and equipped to implement the Academic Bank of Credit as per the guidelines of UGC and Mahatma Gandhi University, Kottayam, Kerala

17. Skill development:

Activities that will aid skill-development will be organized by various clubs; the events will source its content from

Sciences, Mathematics, Arts, Language, Literature, Debate, Music, Sports, and the like. Also, such activities may be incorporated into the curriculum framework with additional credits. Sports-integrated learning will be undertaken to help students adopt fitness as a lifelong attitude and to achieve the related life-skills such as collaboration, self-initiative, self-direction, self-discipline, teamwork, responsibility, and citizenship; This learning trajectory will be in tandem with the levels of fitness envisaged in the Fit India Movement. As a subsequent booster, the college will also offer professional academic and career counseling to all students to ensure physical, psychological and emotional wellbeing. Furthermore, the college has developed courses under UGC Add-on Certificate Courses for students. These Certificate Courses can further lead to Diploma and Advanced Diploma Courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College will develop courses incorporating Indian Knowledge Systems. Emphasis will be placed on learning the mother tongue along with other sub-continental languages. The Oriental Languages stream is already in place with courses in Malayalam, Hindi and Sanskrit. The college is planning to introduce courses in Indian Culture and Heritage, Basics of Sanskrit, Hindi for Communication, Yoga for Fitness, Ayurveda for Wellness, Indian Art and Music, Regional Literature and Indian Literature via Translation, and also Folk Culture and Folklore Studies. The institution also plans to develop these domains into internationally relevant curricula to attract a greater number of international students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The introduction of Outcome Based Curricula will pave the way to a Criterion Based grading system that assesses student achievement solely with regard to the learning goals for each Programme. The college is in the process of sourcing in OBE into the curriculum completely with the next syllabus revision.

20.Distance education/online education:

This vision seeks to prepare the faculty of the college for steering digital and online education; to help them become highquality online content creators using online teaching platforms and tools. Specifically, the goal is to develop a digital repository of content including creation of coursework, simulations, and virtual labs. This initiative will also seek to

promote Blended Learning by means of digital tools and resources and also MOOC courses.

Extended Profile

1.Programme

1.1	40
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2668
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	276
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1020
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	139
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	139
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	98
4.2 Total expenditure excluding salary during the year (INR in lakhs)	347.53
4.3 Total number of computers on campus for academic purposes	354
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Each academic year, the departments establish action plans for effective curriculum implementation and create delivery strategies for the services they provide. Curriculum content is effectively transferred within the timeframe set. Lesson plans are followed by teaching plans, utilising creative teaching approaches such as group seminars, video lectures, and so on. The college owns the online learning platform Moodle, which helped to effectively deliver the curriculum during the challenging pandemic period. The period also necessitated the use of most of the online resources like Google Classroom, Zoom, Google Meet etc. Webinars, case studies, microprojects, assignments, discussions, workshops, and industrial visits are utilised in addition to the traditional lecture method. Through assessments and continuous internal evaluation on a regular basis, the curriculum transaction's outcome</p>	

is evaluated at the end of each semester. Curriculum and academic calendar are prescribed by the University. Students provide feedback on instruction on a regular basis. Allocation of subjects to the faculty is done considering faculty qualifications, subject specialisations and experience. Regular Class Committee meetings are held to review the teaching-learning process and monitor class attendance as well as address grievances. Invited lectures by industry and domain experts and industrial and field visits are organized. Regular Class Committee meetings are held to review the teaching-learning process and monitor class attendance as well as address grievances. Invited lectures by industry and domain experts and industrial and field visits are organized

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://naac.uccollege.edu.in/1-1-1/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE). All the departments strictly follow the norms for internal evaluation prescribed by the University for each course. The evaluation is based on test papers, assignments, seminars and attendance. Classroom assessment and evaluation were held on online platforms like Google classroom and Moodle as well as in offline mode when the students came to campus. Retests were held to facilitate maximum participation in the internal assessment process in the midst of the Covid pandemic. Assignments were given online and offline to improve the student performance. Activities like webinars and seminars by the students were organized to enhance their presentation skills. Interactive sessions were provided to reduce the stress of online classes. Semester classes were taken following the university academic calendar. Class wise Open Houses were arranged by all the class teachers to get direct report from the parents regarding the students' background as well as to make them aware of the online teaching and their wards' performance. Staff Council meetings were convened by the principal regularly to discuss the progress in academics and the requirements or alterations needed were documented.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://naac.uccollege.edu.in/1-1-1/
1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
30	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

33

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1972

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college has a system of various students' clubs dedicated to different aspects of Ethics, Gender, Human values, Environment and Sustainability. Students are encouraged to join at least one of them and organise regular activities and programs. Webinars and discussions are arranged to enhance student awareness on these crosscutting issues. Arts and Humanities students are encouraged to undertake dissertation works related to these issues and do field work enabling them to acquire desired level of knowledge in the area. Further learning and research in such areas empower society to come out with practical solutions for several pertinent social issues of the time. To inculcate values in the students, the university introduced MOOC on organic farming for first semester students and 'Environment Management and Human Rights' in the fifth semester. The syllabus of environmental studies includes five modules including human rights. First two modules are purely environmental studies according to the UGC directions.

Second two modules are related to renewable energy and fifth module is for human rights. Plagiarism is strictly discouraged among final year students with referenceto projects as part of inculcating professional ethics

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

275

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1021

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://igac.uccollege.edu.in/feedback-reports-action-taken/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://igac.uccollege.edu.in/feedback-reports-action-taken/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1032	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

583

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mentoring sessions are conducted for students by dividing them into groups to identify advanced and slow learners. Academic as well as personal challenges faced by the students are addressed in these mentoring groups. Tailored sessions as per the need of students are given. Bridge Course : First year students are given bridge course to bridge the gap they experience in undergraduate classes. Tutorial groups formed in each academic year facilitate and support students for better learning. Peer group learning and group activities are also encouraged by faculty to enable weak students to improve their performance. Group assignments increase the learning as well as coordinating skills of the students and help them to be more equipped with sufficient subject knowledge and comprehending capacity. Student Support Program- Slow learners are given ample support in terms of various schemes in SSS. PG students are given enough time to use library to prepare for JRF. For Advanced learners the college is organizing Civil Services training and they can participate in that. We also have Exchange Programmes with International Christian University, Japan and advanced learners get an opportunity to visit Japan and learn from them. This year due to the pandemic situation they participated online. The advanced learners are encouraged and motivated to attend the courses offered by the MOOC platform. Extra classes are arranged for slow learners based on topics which are difficult for them.

File Description	Documents
Paste link for additional information	https://iqac.uccollege.edu.in/wp-content/uploads/sites/207/2022/01/2.2.1_writeup.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2664	139

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Details of activities done as part of experiential learning

Details attached as additional information

File Description	Documents
Upload any additional information	View File
Link for additional information	https://naac.uccollege.edu.in/2-3-1

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Enabled Tools: 1. Learning Management System:Moodle platform is being used as an LMS in all Departments of the College. Moodle:lms.uccollege.edu.in 2. Google Classroom and Google meet Platforms are also used to conduct online classes. 3. Many of the Teachers also have Youtube Channels in which various Course Videos are uploaded. youtube:https://www.youtube.com/c/UCCMedia/videos

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

139

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

139

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

121	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Two Internal assessment examinations are conducted at college level for the whole college. Other than this class tests and continuous evaluation and assessment processes are done by the respective subject teachers to ensure academic growth and understanding. Class room discussions and debates on relevant topics related to subjects as well as in general are organized during class hours which increase student involvement in the teaching learning process. Retests were given to facilitate and support absent students. Students are provided with a chance for improvement through retests. Assignment topics are given to the students during each semester on individual or group basis by the respective subject teachers and they are given ample time for submission. Seminars/webinars are also given to selected semesters as per the syllabus, which the students present with support of ICT enabled tools. Following the presentation, an interaction, generating dynamic learning. Attendance is also given

marks as per the university guidelines. Once marks are entered into A form and C form respectively for UG and PG, its presented to the students to ensure transparency and to rectify if there is any grievance from their part. Markswill be finalized only after this verification.

File Description	Documents
Any additional information	View File
Link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/2.5.1-supportingDSC.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students can approach the respective subject teachers and the class teachers in case of any queries once the mark is published in A form/C Form. Only after rectifying or clarifying their doubts the Forms will be finalized. Queries, if any, exist even after this can be raised to the Head of the department or the college Grievance cell and the issue will be dealt with on a time bound basis.

File Description	Documents
Any additional information	View File
Link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/2.5.1-supportingDSC.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, Programme Outcome and Course Outcome stated and displayed in website. On the basis of Programme Outcome and Course Outcome Course Plan by each faculty is created at the beginning of each semester considering the number of working days and accordingly the syllabus is divided to deliver contents that mentioned in the department minutes book

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://naac.uccollege.edu.in/2-6-1
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The results of university examination will be evaluated by individual departments and measures are taken to improve it. The course outcome of the program is evaluated by many factors including end examination, placements and qualifying national tests.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/2.6.2.-supporting-documents-final-as-on-12th-DECDSC.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

521

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/letterhead-finaL-2.6.1.DSCpdf-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://iqac.uccollege.edu.in/wp-content/uploads/sites/207/2023/08/SSS-AY-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

69.31

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

121

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.1.1-grants-All_compressedDSC.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

International Student Training And Exchange Programme, International Course Era Online Courses, Placement And Guidance Cell, Patents

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/3-2-1

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
1	
File Description	Documents
URL to the research page on HEI website	https://uccollege.edu.in/research-facilities/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
68	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
70	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year - Details attached

SDG 2 - Zero Hunger

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG2-corrected.pdf>

SDG 3 - Good Health and Well being

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG3-corrected-1.pdf>

SDG 4 - Quality Education

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG4-corrected.pdf>

SDG 5 - Gender Equality

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG5-corrected.pdf>

SDG 6 - Clean Water and Sanitation

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG6-corrected.pdf>

SDG 7 - Affordable and Clean Energy

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG7-corrected.pdf>

SDG 10 - Reduced Inequalities

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG10-corrected.pdf>

SDG 16 - Peace, Justice and Strong Institutions

<https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/3.4.1-SDG16-corrected.pdf>

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/3-4-1
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2650

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

42

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

42

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has an extensive campus with lush green lawns, shadowy trees and fragrant flowers adding to its exotic locale spreading over an area of 42.4 acres. 33 buildings (5,13,354.6 sq. ft.) house the College with following facilities: College has sufficient number of furnished classrooms equipped with latest facilities for conducting classes. All classrooms with proper ventilation and power supply with a built-up area of about 1,21,761.8 sq. feet (approx.) It also has 20 Department staff rooms and a common staffroom. College has 94 well-furnished classrooms with required seating arrangements and furnitures. All classrooms are well lit and with ventilation facilities. Black Boards, White Boards and Green Boards are available in the classrooms as per the requirements. 07 smart classrooms are equipped with interactive boards. (MCA, MBA, Psychology, Economics, Commerce, Botany & Mathematics). It also has the adequate audiovisual facilities. There are 05 LCD and 20 DLP projectors, and fifteen Over Head Projectors. Three Departments have television sets and the Dept. of English uses LD players for regular teaching. The Solar panel (60 Kw) set on rooftop of class rooms generates power and it will be given to the KSEB grid and finally reduction in total bills according to the power generated. Further Details attached

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/4-1-1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has the following sports (indoor & outdoor) facility 02 openstage 03 major playgrounds, each exclusively for cricket, hockey and football 01 outdoor stadium for Basketball and Tennis 01 indoor stadium 01 Volleyball court Well-equipped Gymnasium (renovated with UGC funding of Rs.2.5 Lakhs) is functioning on the campus with 12 stations. A yoga centre also functions on the campus for teachers and students, supervised by trained instructor (under the Physical Education Department. Head is a certified Yoga instructor) • Tie-up with the Rural Medical Mission Hospital for medical assistance. The hospital is asister concern of the College Rest rooms with adequate number of toilets forgents and ladies are available on the campus Sports course / Gymnasiumfacilities. Other facilities attached as additional information

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/grounds.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/administrative.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

101.51

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated with an ILMS "Alice for Windows". The software has been in place since 2001. Currently using the version 6.0 KOHA Version 16.05.00.000 Since Academic year 2011

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://naac.uccollege.edu.in/4-2-1

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above**

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.37

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

137

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet

facilities to the students and staff. Available band width: 20 mbps. Internet facility is available in whole campus including labs, classrooms, library and offices of all Departments. Following are the details of the internet connectivity BSNL leased line connection for whole campus 50Mbps Kings Road Band connection for office 20Mbps Kings broadband connection for exam room and 100 Mbps BSNL broadband connection for IQAC room. Library strives to support the teaching learning activities of the college by providing educational resources. As on 31.05.2021, the library has 83348 books; and subscribes to 11 journals. Besides, the library subscribes to the NLIST services of INFLIBNET to provide online resources to academic community of the college. The library is automated with Alice for Windows, and the online catalogue is accessible from all the machines inside the library and the faculty rooms. Being part of the College LAN, the reading rooms in the library are connected by Wi-Fi as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/4-3-1

4.3.2 - Number of Computers

435

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

107.68

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural development and maintenance plan of the College is participative and highly transparent in nature. The Departments, officers-in-charge of various facilities, and individual faculty members are encouraged to submit their proposals for infrastructure development, upgradation & maintenance of existing infrastructure etc. every year. The members of the Staff Council make necessary suggestions in this regard. The Staff Council constitutes committees to prepare proposals to be submitted to funding agencies such as UGC, DST, UBCHEA, etc. These committees consider the requests received from stakeholders and prepare proposals. Besides, the College has a Works Committee - consisting of Principal, Manager, Bursar and a work superintendent and two selected teachers - to plan and supervise the civil works of the College. This Committee meets periodically to plan the infrastructure development and maintenance, and submits its report/recommendations to the Governing Board (GB) of the College, for approval. The works committee implements the work based on approval by the GB. Where funds are not currently budgeted, the GB proposes the estimate for the next Annual budget of the College. Major civil works such as construction of new buildings, are supervised by committees constituted by the Governing Board

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/Maintenance-2022-23.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1803

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

755

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://naac.uccollege.edu.in/5-1-2
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1155	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1155	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

257

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

400

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

106

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

57

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC and RUSA committee has student representatives, making the process very inclusive. Similarly, 1 student is given membership in the RUSA committee too. The SC/ST redressal Committee also has student representation on it. One girl student is given representation on the Girl Students redressal Committee. Two Student Representatives are in College Union Election redressal Committee. The following forums/clubs function in the College under the leadership of student committees, guided by the teachers, to enable curriculum enrichment: 1. Women's club 2. ED club 3. Drama club 4. Photography club 5. Media club 6. Quiz club 7. Debate club 8. Nature club 9. Youth Inspire club 10. Cine club 11. Folklore club. 12. Tourism club

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/5-1-2;
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

43

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Every November, the second Saturday is celebrated as alumni day. The keynote address and memory retrospectives reflect the values the alumni imbibed from the institution, and which need to be passed on to the next generation. Every year the institution and all the Departments hold alumni meetings. The suggestions of the alumni contribute to the productive functioning of the College. Feedback from the alumni gives ample information regarding the strengths and weaknesses in the light of which improved facilities are made available to students. The second Saturday of November, every year is celebrated as Alumni day. However, for the convenience of the alumni in the Gulf a second alumni meet is held every year in the second week of July. The OSA Inter Collegiate Competitions for 'Prof. E Narayanan Nambiar Memorial Ever Rolling Trophy for Elocution' and Prof. A K Abdul Kareem Memorial Ever Rolling Trophy for Quiz are held in association with the November meet. The keynote address and retrospective memories shared on these days reflect the values the alumni imbibed from the institution, and which need to be passed on to the next generation. Every year the various Departments hold alumni meetings. The suggestions of the alumni contribute to the productive functioning of the College. Feedback from the alumni gives ample information regarding the strengths and weaknesses of the institution, in the light of which improved facilities are made available to students

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/5-4-1/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Union Christian College , Aluva was established in 1921 as an ecumenical, Indian Christian initiative in the field of higher education in Kerala. Inter denominational management, Participatory form of administration based on Christian fellowship, Service to thenation, Residential life, Cosmopolitan and secular ethos and Christian and Humanistic values are the key features of College. Vision Serve the nation by facilitating and modeling wholesome and socially relevant education to actualize the values of humanism in accordance with the revelation in Jesus Christ. Mission The Union Christian College, extending God's love to all, is committed to providing such education that facilitates the growth of the whole person and brings out the best in him or her that they would serve our nation and humanity at large and the ecosystem, as intellectually competent, morally upright and spiritually inspired persons. Motto 'The truth shall make you free'.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.1.1-SUPPORTING-LATEST-22-12-23.DSC_-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College constitution, which is revised periodically, ensures transparent and effective administration. College implements its institutional values effectively through different administrative bodies. The Inter Collegiate Fellowship (ICF) from which the college Principal, Bursar and persons to other administrative positions are appointed, manages the institution, keeping intact all its core values. The College Standing Council and Governing Body with representatives from ICF members ensure participatory governance right from the apex level. The College Staff Council, a statutory body, takes decisions on the conduct of the college, adhering to the principles of the institution. The day-to-day activities of the college is managed by committee system. Various committees with teachers, non-teaching staff and students as members manage academic, administrative, and cocurricular activities with due transparency and efficiency. College Hostels follow a specific bylaw, a set of rules and regulations periodically revised to meet the needs of time. The principal, who is the Chief Warden, along with main wardens, selected from faculty, resident wardens and student representatives, implement the hostel rules and regulations with due concern for the student requirements. Service rules for self-financing courses, the works department and other internal departments are reviewed and revised periodically by committees to ensure transparency and effectiveness.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.1.1-SUPPORTING-LATEST-22-12-23.DSC_-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission Procedures of the college are done online to facilitate students as well as parents from far off regions especially during the pandemic. All categories are admitted in compliance with applicable statutory and regulatory norms. Attendance marking and Internal mark entry are managed online using ERP software. Pandemic induced lockdown made online teaching learning inevitable during

the academic year. Moodle platform was used effectively by the faculty to reach the students in the midst of all odds. Other than Moodle, various platforms were used by the faculty to ensure an effective teaching learning process. Personal interaction with the students by the class teachers made the process more effective. Faculty underwent online training and attended workshops and Faculty Development Programs to equip themselves with the changing pedagogical needs. Students who lacked devices to attend class were identified through class teachers and peer groups and were provided with essential support. The Alumni Association of the College actively participated in this program along with faculty. The project titled Gandhimaavu Challenge ensured devices and data for the entire student community and reduced the digital divide to a great extent. The institutional goal of holistic education for all was met with through this project.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/Perspective-Plan-UCC.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

elected as per the rules mentioned in the rule book. During the pandemic, online meetings and presentation of the minutes of administrative bodies, were held regularly. The staff council conducted elections to the ICC in a transparent manner. Service rules of the management staff are revised periodically in accordance with feedback received from them. Teacher representatives also constitute the Canteen committee. The committee members meet and maintain minutes on a regular basis. Hostels function as per the rule book and Hostel rules are revised periodically. Hostels operate under the committee systems with the active involvement of student representatives. The College Co-operative Society runs under the supervision of elected members from the teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.1.1-SUPPORTING-LATEST-22-12-23.DSC_-1.pdf
Link to Organogram of the institution webpage	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/ORganogram-ldsc.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College Co-operative Society functions for the welfare of teaching and non-teaching staff. A loan of a maximum of seven lakhs and an emergency loan of up to 1 lakh is available for every member. A recurring deposit facility is also available in the Society. Staff who wish to join can take shares, and the dividend is given to each member. The college has made necessary arrangements for PF of teaching and non-teaching staff of self-financing streams. Each fellowship member contributes a minimum of 1% of their salary to the college management. The Staff Association and Fellowship regularly set aside an amount for charity. The Teachers Welfare fund is another important initiative. The initial share of the members served as a corpus fund. This was

loaned to teachers as an emergency loan with low interest.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.3.1-SUPPORTING-LATEST-22-12-23.DSC .pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

20

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

33

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution's performance appraisal is done regularly in a prescribed format with specific parameters. Teachers' self-appraisals prepared for promotions are kept at the office for reference.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.3.1-SUPPORTING-LATEST-22-12-23.DSC_.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution ensures transparency in all its financial matters through internal as well as external audits. All the infrastructural, administrative and academic activities of the college are monitored committees with faculty members in it. Regular committee meetings are held with the committee members and the ex officio members along with the concerned parties to ensure transparent transactions. The college Bursar, also a faculty member, looks into the financial matters with utmost care. Further annual internal and external audits are done by professional practitioners and auditors to ensure clarity and transparency of financial matters. In case of any audit objection, it is rectified at the earliest with adequate corrective actions as prescribed by the auditors. Annual budget is created with new plans for further development of the college. The income Expenditure balance sheet is presented before the Standing Council and Governing Board and passed after due discussion of the concerned matters. All infrastructural and academic plans are verified with their financial implications on the college budget before being granted sanction, to guarantee transparent transactions. The Internal Audit done by reputed chartered accountants Varma and Varma Associates, Thrissur and External Audit done by Government Agencies.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/Combined.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

8.02 Lakhs

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Various plans and strategies are implemented to generate funds from different sources for developmental purpose of the institution without violating the statutory regulations of the land and adhering to the values of our founding fathers. Alumni Association of Union Christian College is very active and has its chapters active in various parts of the world. All these different units comprising our proud alumni contribute generously to the development needs of the College. PTA fund is collected with due consent from parents and is used for providing essential facilities to the students. A PTA general body meeting is held twice a year to ensure proper interaction with the parents. Donations to development funds by Old Students and wellwishers are encouraged and promoted through personal interactions. Faculty undertake projects through various governmental as well as non-governmental bodies through which funds for various academic activities are generated. Younger faculty members are encouraged to undertake major and minor projects to guarantee fund flow to different departments which can be used for developmental as well as scholastic activities. Combined projects by different departments like Physics and Chemistry help even distribution of funds among departments for academic activities

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/6.4.1-upload.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college undertakes effective measures to ensure proper running of the college. Webinars and Training sessions in collaboration with different departments were held during the academic year. Pandemic induced lockdown interrupted the direct programs and interactions of IQAC with departments and faculty but the issue was compensated by several online webinars and training sessions. Webinars of various topics and those on IPR and Research Methodology has enabled faculty to enhance their teaching skills and professional knowledge.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/6-5-1
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution reviews its teaching learning process in regular intervals. Student feedback is randomly collected by faculty at the end of each semester regarding the effectiveness and impact of teaching. This helps the faculty to improve their performance and involvement in the teaching learning process. Open house held at least once in a semester with the parents provide the teachers with detailed information on the student performance as well as enable them to understand the background of each student. This helps in developing a better student teacher relationship which in turn helps in the holistic development of the learner. Open house is highly appreciated by the parents who give correct feedback on the teaching learning process. Online open houses were held during

the year to compensate the gap created by Pandemic. Student Satisfaction Survey published in the college website is done by the final undergraduate and post graduate students which gives detailed feedback on the curricular and extracurricular activities of the college and its impact on students. Students highly appreciate the co-curricular activities of the college which helps them in their complete development. Review of results are held annually to rectify problems if any in the teaching learning process.

File Description	Documents
Paste link for additional information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/12/IQAC-ReportsDSCwithCvr.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/12/IQAC-ReportsDSCwithCvr.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

ANNUAL GENDER SENSITIZATION ACTION PLAN The institution ensures gender equality in both academic and non-academic activities, offering the same opportunities to students of all genders. In the recent years, there has been a growing recognition of the importance of addressing gender in academic settings and incorporating gender perspectives across various disciplines. Therefore, the concept of gender and related perspectives are introduced into the curriculum and dealt with in different courses under the UG and PG programmes. Additionally, the institution takes steps to raise awareness and sensitivity among students and staff through annual awareness programmes. The teaching departments collaborate with the Internal Quality Assurance Cell (IQAC) to organize joint initiatives involving the National Cadet Corps (NCC), National Service Scheme (NSS), Women cell and other clubs within the college.

File Description	Documents
Annual gender sensitization action plan	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/11/2.-Gender-equity-Action-Plan-corrected-20th.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/11/5.-Detailed-report_Gender-equity-in-co-curricular-activitie-3.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution prioritizes environmental consciousness and actively manages degradable and non-degradable waste materials. Various colored trash bins are strategically placed throughout the campus to encourage students to utilize them effectively. Student volunteers from the NSS and NCC oversee the proper use of these bins, ensuring waste separation at the collection stage. In collaboration with Plan@Earth, a voluntary organization advocating for environmental preservation, the institution has established an MoU. Biodegradable waste from the college canteen is processed and used in the biogas plant attached to canteen premises and is used as cooking fuel. Tea waste management is done under the initiative of the Department of Botany for campus beautification.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

<p>vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution embodies unique characteristics that reflect its vision and values. It is managed in an interdenominational manner, with a participatory administrative structure based on Christian fellowship. The management maintains a cosmopolitan and secular approach, in line with the institution's founding principles. The mission statement places great emphasis on fostering national integration and harmony among diverse religions, cultures, linguistic groups, and nationalities. The admission process ensures inclusivity by admitting students from various communal and socioeconomic backgrounds, adhering to the policies of the affiliating University (MG University) and following reservation guidelines for backward castes and minority groups. Students from lower socio-economic backgrounds receive special consideration under the college management quota. Scholarships and endowments are provided based on merit and financial need. The institution actively promotes tolerance and harmony through its clubs and study centers. The Nature Club and N.S.S. unit focus on environmental projects, while the N.C.C. organizes seminars on road safety and Cyber-crime. The Service-learning Centre (SLC), (<https://cpsd.uccollege.edu.in/>) offers experiential learning opportunities and encourages participation in international student exchange service-learning programs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of Union Christian College to the constitutional obligations, values, duties, and responsibilities of citizens is crucial for fostering an informed and responsible society. In the case of Union Christian College, it becomes even more pertinent as it shapes the minds of future leaders and professionals. Such sensitization can be achieved through various means, including educational programs, workshops, and interactive sessions.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/7.1.4-supporting-doc-corrected-Dec-19DSC.pdf
Any other relevant information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/7.1.4.-ReportDSC.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution celebrates days of National and International significance in association with the NCC, NSS, and other clubs and organizations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

VIKAS (Value-based Interventions for Knowledgeable Action in Society)

Best Practice 2:

SANKALP (Sustainable Action for Nature, Knowledge and Accountable Life Practices) VIKAS and SANKALP are special purpose entities dedicated to global Sustainable Development Goals (SDGs). VIKAS is aligned to SDGs 1, 4, 5, 8, 10, 12, and 16, and SANKALP to SDGs 3, 6, 7, 9, 11, 12, 13, 14, and 15. These Best Practices are

committed to quality education and wholesome individual development forging a more equitable, just, and sustainable world.

File Description	Documents
Best practices in the Institutional website	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/VIKAS-and-SANKALP-Revised.pdf
Any other relevant information	https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/Supporting-Documents-VIKAS-Final-2.pdf : https://naac.uccollege.edu.in/wp-content/uploads/sites/239/2023/09/Supporting-Documents-sankalp.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

At Union Christian College, sports and cultural activities are prioritized to enhance student development. The institution provides state-of-the-art infrastructure, organizes inter-collegiate competitions, celebrates cultural festivals, and offers coaching camps. The college also emphasizes the educational potential of games, preparing students for the gaming industry. They provide state-of-the-art sports and cultural infrastructure, organize inter-collegiate competitions, and celebrate cultural festivals. Coaching camps are offered during summer holidays, focusing on skill development in various sports and providing specialized coaching sessions. Collaborations with sports associations and academies create opportunities for student athletes to excel in academics and sports. The college also organizes camps for government and aided school children in netball and hockey to foster sports growth among the younger generation. Through collaboration and resource-sharing, Union Christian College aims to make a positive impact on education and community development. They have a Wellness Centre to prioritize physical fitness and well-being. Inclusivity is promoted in coaching camps, clubs, and associations. Scholarships and integration of sports and culture in the academic curriculum further encourage student participation. The college aims to nurture well-rounded individuals who appreciate physical fitness, artistic expression, and cultural diversity, and who can contribute meaningfully to

society.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The institution's plan of action for the upcoming year will focus on several key areas to advance its mission and vision. Firstly, the institution will prioritize strengthening national integration and harmony by organizing inter faith events, science, arts and cultural exhibitions, and workshop sthat foster dialogue and understanding among diverse religious, cultural, and linguistic groups. Efforts will be made to actively engage students and the wider community in these initiatives. Special attention will be given to reaching out to underrepresented communities and implementing strategies to increase enrollment from diverse socio-economic backgrounds. Collaborations with the affiliating University and State Government will be fostered to adhere to reservation guidelines and provide additional support to students from disadvantaged backgrounds. Scholarships and financial aid programs will be expanded to provide greater assistance to students based on merit and financial need. Partnerships with external organizations, alumni networks, and philanthropic foundations will be explored to create additional avenues for student support. Environmental initiatives will be strengthened through the Nature Club and N.S.S. unit, with specific projects addressing sustainability, waste management, and environmental awareness within and around the campus. The Service-learning Centre will expand opportunities for experiential learning, including international student exchange service-learning programs.